

Government of Pakistan  
Establishment Division  
**AHK National Centre for Rural Development**  
AARDO Regional Office for South and Central Asia  
(Park road, Chak Shahzad)

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F.No. 1(4)/2015-16/IL.Trg

Islamabad, 11<sup>th</sup> June, 2024

**OFFICE MEMORANDUM**

**Subject: International Workshop on “Effective Policies, Programs and Schemes for Empowering Youth & Women in Establishing and Managing MSMEs”, NIMSME, Hyderabad, India, July 29 – August 02, 2024**

The undersigned is directed to inform that the African Asian Rural Development Organization (AARDO), New Delhi, India is organizing subject international workshop in collaboration with the National Institute for MSME (Ni-MSME), Hyderabad, India, during July 29 August 02, 2024. AARDO has invited one nomination from Pakistan to attend the subject training programme that will be conducted for five (05) working days.

2. Following is the detail of the scholarship inclusions as well as exclusions:

<b>Sr. No.</b>	<b>Included (Borne by AARDO and INFRA)</b>	<b>Exclusions (to be borne by candidates' Nominating Agencies or Candidate)</b>
1.	Workshop Participation Fee, Board & Lodging	Passport, visa fee, vaccination, airport taxes etc.
2.	Return Air Ticket by economy class (from capital city, i.e., Islamabad)	Travel, health insurance premium and
3.	Literature Course Materials	Telephone calls, laundry
4.	Study Visits during the programme	Medical expenses
5.	Drop/Receive at the Hyderabad Airport	Extra baggage allowances (above that provided by the Airline)
6.	Daily Token Allowance (Subsistence)	Any other expense after the event.

**Objectives:**

3. Objectives of the training programme are to:
- Increase awareness among policymakers and stakeholders about the challenges faced by young and women entrepreneurs in Africa and Asia;
  - Facilitate the exchange of knowledge, experiences, and best practices among participants;
  - Generate insights and recommendations for the development and implementation of inclusive policy frameworks;
  - Analysis of best policies, programmes and schemes to support youth and women entrepreneurship; and,
  - Foster networking opportunities and facilitate collaborations among participants, including government agencies, business associations, financial institutions, and non-governmental organizations.

**Eligibility Criteria:**

4. The candidate must:
- Be middle and senior level Government official working in the areas of policy, programme planner and implementers, responsible for rural/agricultural development programme;
  - Be High level officials and policy makers with a considerable working experience in policy formulation, planning and executing programs related to the subject of the workshop;
  - Have proficiency in spoken and written English language as the medium of conducting the programmes will be English only;
  - Be in good health both physically and mentally to undergo the course of training; and,

5. Only those nominations would be considered which are routed through proper channel as per given details:
- Federal Government employees through their concerned Ministries;
  - Provincial Government employees through their relevant Planning & Development Departments;
  - Employees and faculty of Federal & Provincial Public Sector Universities through Higher Education Commission (HEC), Islamabad.
6. Interested candidates fulfilling the eligibility criteria are required to submit online applications on AARDO's website (<http://aardo.org/aardot1.php>). Nominations of the interested candidates consisting of the following may be sent to Director General, AHKNCRD, latest by **July 08, 2024**.
- Clearly scanned or printed copies of the duly filled and submitted online application forms, and
  - The official nomination letters.
7. Advance copies of the approved nominations with copies of submitted application forms may preferably be emailed at [ro2@ncrd.gov.pk](mailto:ro2@ncrd.gov.pk) as well as [dg@ncrd.gov.pk](mailto:dg@ncrd.gov.pk), due to paucity of available time. The nominations may also be faxed at 051-9255157.
8. Incomplete/late nomination(s) will not be entertained. After scrutiny and approval of nomination(s) by the competent forum, the selected nominee(s) will be informed accordingly. Likewise, other necessary details will also be shared later on.

**(Muhammad Ahsan Jamil)**

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**Distribution to:**

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| 1. Secretary, Cabinet Division, Islamabad.   | Baluchistan-Quetta, Azad Jammu & Kashmir-Muzaffarabad, Gilgit-Baltistan-Gilgit).  |
| 2. Secretary, Establishment Division, Islamabad.   |   |
| 3. Secretary, Ministry of Planning, Development and Special Initiatives, Islamabad.            | 16. Chairmen, Planning & Development Boards, Govt. of Punjab, Lahore & Govt. of Sindh, Karachi.   |
| 4. Secretary, Ministry of National Food Security and Research, Islamabad.                      | 17. Secretaries, Planning & Development Depts., Govt. of Khyber Pakhtunkhwa, Peshawar; Govt. of Baluchistan, Quetta; Govt. of Azad Jammu & Kashmir, Muzaffarabad; and, Govt. of Gilgit-Baltistan, Gilgit.                                       |
| 5. Secretary, Ministry of Climate Change, Islamabad.   | 18. Secretaries, Local Govt. & Rural Development Depts., Govt. of Punjab, Lahore; Govt. of Sindh, Karachi; Govt. of Khyber Pakhtunkhwa, Peshawar; Govt. of Baluchistan, Quetta; Govt. of AJ&K, Muzaffarabad; Govt. of Gilgit-Baltistan, Gilgit. |
| 6. Secretary, Ministry of Federal Education and Professional Training, Islamabad.              | 19. Secretaries, Agriculture Depts., Govt. of Punjab, Lahore; Govt. of Sindh, Karachi; Govt. of Khyber Pakhtunkhwa, Peshawar; Govt. of Baluchistan, Quetta; Govt. of AJ&K, Muzaffarabad; Govt. of Gilgit-Baltistan, Gilgit.                     |
| 7. Secretary, Ministry of Finance, Revenue & Economic Affairs, Islamabad.                      |   |
| 8. Secretary, Ministry of Industries and Production, Islamabad.                                |   |
| 9. Secretary, Ministry of Science and Technology, Islamabad.                                   |   |
| 10. Secretary, Poverty Alleviation & Social Safety Division, Islamabad.                        |   |
| 11. Chairman, Higher Education Commission (HEC), Islamabad.                                    |   |
| 12. Chairman, Pakistan Agricultural Research Council (PARC), Islamabad.                        |   |
| 13. Director General, National Agriculture Research Centre (NARC), Islamabad.                  | <b>CC.</b>  |
| 14. Chief Commissioner, ICT Administration Complex, Islamabad.                                 | • Joint Secretary (Training), Establishment Division, Islamabad.  |
| 15. Chief Secretaries of Provinces (Punjab-Lahore, Sindh-Karachi, Khyber Pakhtunkhwa-Peshawar, | • Assistant Director (T-II), NCRD, with the request to upload this OM on the NCRD website.  |